

Magazine Division

Association For Education In Journalism And Mass Communication

CONSTITUTION and BYLAWS

(latest version, amended and adopted

August 7, 1998)

Preamble

In accordance with Article 3 of the Constitution of the Association for Education in Journalism and Mass Communication and with Article 2 of the Bylaws of the Association and effective January 1, 1965, a new organization may be created as a Division of the Association. In all instances which the intentions and purpose of the Association for Education in Journalism and Mass Communication are clearly defined, the constitution and bylaws of said organization (hereinafter referred to AEJMC) shall take precedence over those of this Division.

Article 1: Name and Purpose

Section 1. The name of the organization shall be the Magazine Division of the Association for Education in Journalism and Mass Communication.

Section 2. The purpose of the organization shall be the improvement of education in those aspects of journalism normally associated with magazines (including corporate and institutional, business, technical and consumer publications. To this end, members of the Division shall undertake the following objectives:

a. To enhance the subject matter of courses related to magazines and encourage the effectiveness of teaching at the undergraduate and graduate levels.

b. To foster research and inquiry in these and related areas of mass communications.

c. To promote a sense of public service, professional responsibility and freedom among practitioners in the magazine industry and those in academe.

d. To stimulate close relationships between the teachers of these subjects and professional organizations and individuals.

e. To encourage the adoption and practice of high standards for teachers of these subjects, and an adequate system of rewards and assurances for teachers to support such standards.

f. To increase the understanding and awareness among professional and academic personnel of the importance of magazines in the communication process.

g. To attract to the study of these subjects a growing number of able students.

h. To plan a program annually to further the improvement of and the practice and advancement of magazine journalism.

Article 2: Membership

Section 1. Membership shall be by individuals and by educational or professional organizations. Eligible individuals and organizations are those concerned principally with college-level teaching and/or research in those areas listed in Article 1, Section 2, and those in professional activities related to these subject areas.

Section 2. Membership classifications, qualifications, dues and privileges shall be defined in the bylaws.

Article 2: Officers

Section 1. The officers of the Division shall be as follows: Head, Vice-Head, Secretary. The principal officer of the Division shall be designated as its head and be chosen in the manner prescribed in the bylaws. The head shall perform the duties assigned to that position in the bylaws and such other duties as may from time to time be determined by the Division membership or applied to all Division heads of the Association.

Section 2. The secondary officer of the Division shall be a vice-head, who shall perform the duties requested by the head and shall serve as head should the principal officer be absent from the annual meeting or otherwise unable to serve.

Section 3. The secretary of the Division shall perform the duties assigned in the bylaws and any others requested by the head.

Section 4. The officers, the newsletter editor and the research, assistant research, teaching standards, professional freedom and responsibility, membership, and student contest chairs and the elected member of the nominating committee shall constitute the Executive Committee of the Division, which shall be vested with the authority to govern the Division and to direct its affairs. The head shall serve as chair of the Executive Committee. The Executive Committee shall have the power to fill vacancies *protempore* in its own membership. The outgoing head of the Division shall serve as an ex-officio, non-voting member of the Executive Committee for one year from the end of his or her term as Division head. The outgoing head shall not be counted in determining a quorum or in polling the Executive Committee by phone.

Article 4: Dues

Section 1. The officers shall have the right to apprise the need for operating funds, from time to time, and, upon ratification of such proposal by a simple majority of the membership voting at any annual meeting, to raise or lower annual dues as a requirement for membership in the Division.

Article 5: Meetings

Section 1. Meetings shall be held as prescribed in the bylaws.

Article 6: Amendments

Section 1. This constitution and its bylaws may be amended by the affirmative votes of two-thirds of the members participating in any meeting at which a proposed amendment or amendments is or are presented for action by the members.

Section 2. The head shall prepare and distribute the text of the proposed amendment or amendments at least two weeks before the meeting at which the amendment or amendments is or are presented for consideration and action.

Article 7: Promulgation

Section 1. This constitution and its bylaws attached shall become effective upon adoption by a two-thirds affirmative vote of those members present and voting at the annual meeting of 1980.

Article 8: Dissolution

Section 1. The organization may be dissolved by a two-thirds vote of the membership present and voting at any annual meeting.

BYLAWS

Article 1: Membership

Section 1. Classification of membership:

a. Regular members, who shall be staff members of institutions engaged in magazine education at the college undergraduate or graduate level, or persons in related professional activities who have an interest in magazine teaching and/or research.

Section 2. Funds of the Division shall be deposited with the AEJMC Treasurer (Article 2, Section 7, AEJMC Bylaws), who will provide the facilities of his or her office for their accounting. Other funds will be deposited in appropriate separate accounts.

Section 3. A regular member is one whose dues are paid in advance of the annual meeting.

Section 4. Only regular members are entitled to voting rights.

Section 5. Membership in the Division does not carry with it membership in AEJMC (Article 2, Section 3, AEJMC Bylaws).

Article 2: Meetings

Section 1. The annual meeting of the Division shall be held concurrently with that of AEJMC.

Section 2. Special meetings of the Division may be called and held in connection with any plan or activity designed to carry out the stated functions of the Division, upon concurrence of a quorum of the Executive Committee.

Section 3. Decisions of the Division and its Executive Committee shall be by majority vote of members present and voting.

Section 4. *Robert's Rules of Order* shall be the manual for parliamentary procedure in meetings of the Division.

Section 5. Each regular member of the Division shall be entitled to one vote in elections, and to one vote on all issues or proposals presented at an annual or special meeting or special meeting of the Division.

Section 6. The Executive Committee shall meet at least once annually during the annual AEJMC Convention and at such other times as its membership shall determine. For purposes of conducting business of the Division, the head may present propositions to the Executive Committee and poll its membership by mail or phone. Such balloting shall constitute performance of the advisory function of the Executive Committee between annual meetings.

Article 3: Nominations and Elections

Section 1. The current vice-head, who is the incoming head of the Division, shall, with consultation of a two-member nominating committee, present a list of nominees to the head of the Division prior to the annual meeting. One member of the committee shall be elected at the previous annual meeting and one shall be appointed by the head.

Section 2. It shall be the duty of the nominating committee to invite nominations and develop a slate of nominees from the Division's regular membership prior to the annual meeting, to present the slate at that meeting, inviting further nominations from the floor, and then to conduct the election of the officers and Executive Committee members. Nominations to the position of secretary may be made from the floor of the annual meeting. Upon completion of the election, the nominating committee chair shall inform members of the name of the winning candidates.

Section 3. Elections shall be held at the annual meeting. Only members of the Division shall be entitled to vote in the election.

Section 4. A candidate for office shall be deemed elected if he or she receives more votes than those cast for any other contender for the office.

Section 5. Upon successful completion of an elected term of office as vice-head, the holder of that office shall automatically succeed to, and possess all the rights and responsibilities of, the office head. His or her term as head will begin the day immediately following his or her election.

Section 6. Upon successful completion of an elected term of office as secretary, the holder of that office shall automatically succeed to, and possess all the rights and responsibilities of, the vice-head. His or her term as vice-head will begin the day immediately following his or her election.

Section 7. Upon successful completion of an elected term of office as assistant research chair, the holder of that office shall automatically succeed to, and possess all the rights and responsibilities of, the research chair. His or her term as research chair will begin the day immediately following his or her election.

Article 4: Terms and Duties of Officers

Section 1. The head, vice-head and secretary of the Division shall serve for one year from the day after election at the annual meeting until the election at the next annual meeting. They shall not be eligible to succeed themselves in office, although they may be re-elected to the office after a period of one year. They shall be responsible for planning and carrying out a program designed to accomplish the purposes of the Division. The Division's newsletter editor, and research, assistant research, teaching standards, professional freedom and responsibility, membership and student contest chairs and the elected member of the nominating committee, shall serve for one year from the day after election at the annual meeting until the election of the next annual meeting. They shall, with the exception of the assistant research chair's succession to research chair, be eligible to succeed themselves in office.

Section 2. The head of the Division shall be the Executive Officer of the Division and shall administer its affairs, with the advice of the Executive Committee, including the appointment of any necessary committees. The head shall preside at all meetings of the Division and the Executive Committee, when present. He or she shall also preserve order, enforce the Constitution and perform all duties of a presiding officer. He or she shall be a member of the Advisory Board of AEJMC (Article 3, Section 3 AEJMC Constitution).

Section 3. It shall be the duty of the vice-head to carry out whatever tasks may be assigned to him or her by the head for the purpose of accomplishing the stated objectives of the Division. In the event of a vacancy in the office of the head, for any reason, the vice-head shall assume the title and duties of that office until a new head is chosen at the next regular election two meetings hence. The vice-head shall preside, in the absence of the head, at meetings of the Division and/or the Executive Committee. In the event the vice-head is unable to complete the term of that office, or succeeds to the position of head, the secretary shall assume the title and duties of vice-head until the next annual Division meeting. The head will then name a new secretary with the advice and consent of the Executive Committee. In the event both the head and vice-head are unable to complete their terms, any member of the Executive Committee may convene a meeting of that body and elect Division members to serve as head and vice-head until the next annual meeting.

Section 4. The secretary shall take and keep the minutes of the Division annual meeting, all Executive Committee meetings and any other Division records, as well as perform any other duties requested by the Division head.

Section 5. The Division's Executive Committee shall consist of the Division's head, vice-head, secretary, newsletter editor, and research, assistant research, teaching standards, professional freedom and responsibility, membership, and student contest chairs and the elected member of the nominating committee, and the division's outgoing head as an ex-officio, non-voting member. Members of the Executive Committee shall be elected at each annual meeting to serve as term of one year, from the time of the election at the annual meeting until the time of election at the annual meeting one year hence. In the event any member of the at-large membership of the Executive Committee resigns or is unable to fulfill the functions of the office, the Executive Committee shall fill the vacancy until the next annual meeting at which time a Division member shall be elected to serve the unexpired term.

Section 6. A quorum at a meeting at which all members of the Executive Committee have been invited to attend in person shall be five. For the purposes of conducting the Division's business, the head may present propositions to the Executive Committee and poll all its members by mail or phone. Such balloting shall constitute performance of the advisory function of the Executive Committee between annual meetings.

Section 7. Any member of the Executive Committee who does not attend the Association convention may be removed from office upon a recommendation by the Division head and a majority vote of the members attending the annual meeting. Once a position is declared vacant, the members will elect another Division member to fill that unexpired term.

Section 8. The treasurer of the Division shall be the Treasurer of AEJMC (Article 5, Section 6, AEJMC Bylaws).